



308 EAST 22ND AVENUE  
GULF SHORES. ALABAMA 36542  
251.968.7062  
[WWW.OLGAL.ORG](http://WWW.OLGAL.ORG)  
PASTOR: DAVID CARUCCI

## YOUR WEDDING AT OUR LADY OF THE GULF CATHOLIC CHURCH

Welcome to Our Lady of the Gulf Catholic Church. Your having chosen our church as the setting for your sacramental marriage in the Catholic Church honors us.

**Your initial contact** will be the **Parish Office** to check dates and times for availability of weddings. After the wedding is booked our staff will be available to facilitate the use of the Church for this momentous occasion in your lives.

Our pastor or another member of our staff will be available by appointment to go over various aspects of your wedding celebration. Your discussions will address marriage preparation, music and musicians, photography, flowers and other Church policies including proper etiquette for the wedding party.

### FACTS ABOUT OUR LADY OF THE GULF

- The Sanctuary has a seating capacity of approximately 500.
- We prefer that weddings not be scheduled during the Lenten season. If a Lenten wedding is scheduled the decorations must be very simple. Nothing on the pews and only two modest arrangements by the altar.
- Weddings are typically scheduled on Saturdays at 10:00 a.m., 12:00 noon, 2:00 p.m., 6:30 p.m. or 7:00 p.m. Weddings are not permitted after 7:00 p.m.
- There is currently no bridal dressing room in the church. A sacristy behind the Altar could be used for either the bride or groom to wait before the wedding begins. The Religious Education building or Parish Hall could be used for the purpose of dressing.
- Parking is available in our parking lot. Cars parked in the lots of surrounding businesses are subject to towing.

## MUSIC and MUSICIANS

Music Director: Jami Wiese [Music@olgal.org](mailto:Music@olgal.org)

Music is an important and integral part of Catholic worship, and the music at your wedding will remain in your memories of this special day for a lifetime. Careful selection of appropriate music and musicians will help ensure a joyous, spiritual wedding liturgy. Please adhere to the following guidelines when considering music for your wedding celebration, so that this element of the ceremony will be of the highest possible quality. The OLG music director will review and approve all music and musicians for the service. Please make an appointment with her at least **six weeks** prior to the wedding to determine music selections, singers and instrumentalists.

Musicians will not be allowed to perform at weddings without prior approval from the music director. This policy ensures that musicians are employed solely to enhance the music at weddings, and that their abilities will be utilized in the most effective way.

Consultation with the music director is included in the fee paid to the church, however, if you wish for her to provide musical services during the ceremony this may involve an additional fee. The bride and groom are responsible for paying fees for additional services and musicians.

All music must be in keeping with the sacred liturgical nature of the ceremony. No secular music, such as selections from movies, operas or musicals may be performed. All music will be performed live on instruments appropriate to the liturgy. The music director will provide a list of typical selections.

## PHOTOGRAPHS

The Catholic Church considers the church as the House of God and in fact believes that Christ is present in the Holy Eucharist reserved in the Tabernacle. Because of this belief the Archdiocese of Mobile has deemed it necessary to formulate the following policy regarding posed pictures:

- It is permitted for guests/photographers to take pictures during the ceremony if it does not interrupt the sacred character of the wedding.
- **NO POSED PICTURES** are permitted before or after the wedding. However, it is not inappropriate for the wedding party to pause immediately before leaving the sanctuary for a picture, provided this is done reverently.
- The group picture should in no way delay the recession of the bride and groom from the church.

Posed pictures be taken in and around the grounds of the Church.

If your photographer is not familiar with the Church they are encouraged to attend the rehearsal.

## FLOWERS AND DECORATIONS

When a florist is selected, the following regulations are to be made known to them.

1. Flowers, ferns and live potted trees can be used to adorn the sanctuary. However, these are to be removed shortly after the end of the wedding. Bouquets of cut flowers should be left to decorate the altar for Sunday Masses. The altar itself, is **NOT** to be decorated.
2. Flower petals or flowers are **NOT** to be strewn by flower girls.
3. NO TAPE OF ANY KIND is to be used by florists on the end of the pews or on the floor.
4. Florists are to remove all of their equipment (including candelabra, stands, urns, etc.) immediately after the wedding, especially on Saturday afternoons and evenings so that the church can be readied for Sunday Mass.
5. If the florist supplies candles, a protective floor covering must be provided beneath them so that dripping wax does not mar the sanctuary floor.

Rice, birdseed, flower petals or any other items of congratulatory celebration are **NOT** permitted to be thrown on the church premises or grounds.

## REHEARSAL

It is a long standing Catholic tradition at the church remains respectfully quiet at all times. We request that you and all members of your wedding party observe this reverence during and after the rehearsal and before, during and after the wedding ceremony.

Bridal consultants/wedding planners are for the bride's use outside of the church. During the rehearsal and wedding ceremony it is the officiating priest or deacon or the staff wedding facilitator who will direct the ceremony.

All wedding rehearsals are to be scheduled on the evening preceding the wedding. The time of rehearsals is to be coordinated with the wedding facilitator, the musician, and the priest or deacon celebrant. Your rehearsal time will be scheduled either at 5 or 6 p.m. and is limited to **ONE HOUR**.

All members of the wedding party, including parents, grandparents, ushers, bridesmaids, etc., should be present at the rehearsal. You may also wish to invite your photographer if they are not familiar with the interior of the church or the photography policies.

Please advise **all** members of the wedding party that at both the rehearsal and day of wedding there should be no gum chewing, no inappropriate attire (shorts, tee shirts, etc) and all cell phones must be disengaged.

**Absolutely NO** alcoholic beverages or smoking are allowed on the church premises at any time before, during or after the wedding rehearsal or wedding. We reserve the right to have anyone who appears to be intoxicated removed from the church premises.

**Please stress promptness to participants in your wedding, both for the rehearsal and the day of the wedding.**

## DEPOSITS AND FEES

All weddings must be booked at least six months prior to the wedding date.

Your wedding date will be tentatively placed on the church calendar when you request the date, however the date will only be finalized when the deposit is received. It is required that the deposit be received no later than 14 days from the date of this contract.

The deposit will be considered a partial payment for the total fees paid.

**The fee for a wedding at Our Lady of the Gulf is \$750.** A deposit of \$500.00 is required when the wedding contract is submitted to secure the reserved wedding date. The balance of the fee is due and payable no later than 30 days prior to the wedding date.

If the wedding plans are changed and a cancellation occurs please notify the church office as soon as possible so this date may be made available for other couples.

## PARISH HALL FEES

Rent: \$800 (Non-Parishioner)

\$300 (Parishioner)

Archdiocesan Insurance: \$100

Cleaning Fee: \$150

Additional Charges: TBA

# Wedding Information

**BRIDE:** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, zip code: \_\_\_\_\_  
Telephone + area code: \_\_\_\_\_

Bride's Parish: \_\_\_\_\_

Parent's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, zip code: \_\_\_\_\_

**GROOM:** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, zip code: \_\_\_\_\_  
Telephone + area code: \_\_\_\_\_

Groom's Parish: \_\_\_\_\_

Parent's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, zip code: \_\_\_\_\_

# Wedding Information

Please fill in the information listed below. Please print in ink or type your responses to the requested information.

## WEDDING:

Date of wedding: \_\_\_\_\_ Mass: Yes \_\_\_\_\_ No \_\_\_\_\_

Time of wedding: \_\_\_\_\_

## REHEARSAL:

Date of rehearsal: \_\_\_\_\_

Time of rehearsal: \_\_\_\_\_

## OFFICIATING PRIEST OR DEACON:

Name of Officiant: \_\_\_\_\_

Parish Name and Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone + area code: \_\_\_\_\_

Mass Yes \_\_\_\_\_ No \_\_\_\_\_

BEST MAN: \_\_\_\_\_

MAID/MATRON of HONOR: \_\_\_\_\_

Bride's Maids: Yes (How many? \_\_\_\_\_) No

Groom's Men: Yes (How many? \_\_\_\_\_) No

Flower Girls: Yes (How many? \_\_\_\_\_) No

Ring Bearer: Yes \_\_\_\_\_ No \_\_\_\_\_

# Wedding Information

## SERVICE VENDORS

**FLORIST:** \_\_\_\_\_

Address: \_\_\_\_\_

City + zip code: \_\_\_\_\_

Telephone + area code: \_\_\_\_\_

**PHOTOGRAPHER:** \_\_\_\_\_

Address: \_\_\_\_\_

City + zip code: \_\_\_\_\_

Telephone + area code: \_\_\_\_\_

**VIDEOGRAPHER:** \_\_\_\_\_

Address: \_\_\_\_\_

City + zip code: \_\_\_\_\_

Telephone + area code: \_\_\_\_\_

**Nota Bene:** If there is more than one wedding on the date that you have selected would you consider sharing the expense of flower's with the other bride?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, may your name and telephone number be given to the other wedding party?

Yes \_\_\_\_\_ No \_\_\_\_\_

# Wedding Agreement

Date: \_\_\_\_\_

On the above date this wedding agreement is being entered into between Our Lady of the Gulf Catholic Church and the bride and groom listed below.

Our Lady of the Gulf Catholic Church will be the site of the sacramental marriage ceremony of this bride and groom at the following date and time:

Date: \_\_\_\_\_ Time: \_\_\_\_\_.

A wedding rehearsal of **one hour** will be held on:

Date: \_\_\_\_\_ Time: \_\_\_\_\_.

A deposit of \$500.00 is due when this agreement is submitted to secure this reservation.

The remaining balance of \$250.00 is due thirty (30) days prior to the ceremony \_\_\_\_\_.

By affixing their initials below, the bride and groom confirm that they have read and understand the wedding policies of the Our Lady of the Gulf Catholic Church and that they and all members of their wedding party including florists and photographers will abide by these policies.

\_\_\_\_\_ If a priest from an outside parish is to perform the ceremony, I will call and obtain the proper delegation and forward that to my pastor and then provide this to the Our Lady of the Gulf at least 2 weeks prior to the Wedding.

\_\_\_\_\_ I have read the Music and Musicians policies of the Our Lady of the Gulf Catholic and will meet with the Our Lady of the Gulf Music Director about 6 weeks prior to my wedding date.

\_\_\_\_\_ I have read the Photography policies of the Archdiocese of Mobile as they pertain to the Our Lady of the Gulf and will provide notice of these policies to my wedding photographer.

\_\_\_\_\_ I have read the policies on Flowers and Decorations in the Our Lady of the Gulf and will provide notice of these policies to my florist and decorators.

\_\_\_\_\_ I have read the policies and information concerning my Wedding Rehearsal at the Our Lady of the Gulf and will provide notice of these policies to my wedding party, taking special note of the restrictions against gum chewing, smoking and intoxication.

For Our Lady of the Gulf Catholic Church

By: \_\_\_\_\_  
Its Duly Authorized Agent

Bride: \_\_\_\_\_

Groom: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_



**Our Lady of the Gulf Catholic Church  
308 East 22<sup>nd</sup> Avenue  
Gulf Shores, AL 36542  
251-968-7062**

**TO ALL ORDAINED**

**If you will be witnessing a marriage at Our Lady of the Gulf Catholic Church please use the following forms in requesting Marriage Delegation and in sending notification to the Bride and Groom's Church of Baptism or Profession of Faith. Please place a copy of the notification in the Marriage File. Please make copies of the originals and keep for future use.**

**The request for delegation must be submitted at least two weeks prior to the Marriage Ceremony taking place. This will enable us to have enough time to have the delegation approved and sent back to you for placement in the Marriage File.**

**Our Lady of the Gulf Catholic Church  
308 East 22<sup>nd</sup> Avenue  
Gulf Shores, AL 36542  
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**REQUEST FOR MARRIAGE DELEGATION**

I, the undersigned, request delegation to witness at the Our Lady of the Gulf Catholic the marriage between:

\_\_\_\_\_ of \_\_\_\_\_ Parish

and \_\_\_\_\_ of \_\_\_\_\_ Parish

Date of Rehearsal: \_\_\_\_\_ Time: \_\_\_\_\_

Date of Marriage: \_\_\_\_\_ Time: \_\_\_\_\_

Marriage: ( ) Catholic ( ) Non-Catholic

Banns: When to be published \_\_\_\_\_

Where to be published \_\_\_\_\_

**IT IS UNDERSTOOD THAT I ASSUME FULL RESPONSIBILITY:** for giving the required pre-nuptial instructions and obtaining the following documents and sending them to the OLG office at least one week (must be observed) prior to the date of the marriage.

- 1) Pre-Nuptial investigation form.
- 2) Recent (within six months) original copy of the Catholic Party's baptismal certificate.
- 3) Confirmation certificate of Catholic Party/parties.
- 4) Letter of Freedom to Marry from parents or guardians of the non-Catholic party, in the case of a mixed marriage.
- 5) Dispensation - if necessary - with stub filled out, signed, and returned to the Chancery office after the wedding.
- 6) Sign marriage license and return to Probate Court.
- 7) Notification of marriage to church of baptism of Catholic Parties.

**PHOTO POLICY**

It is understood that the archdiocesan policy regarding wedding photographs will be observed.

- 1) **NO POSED PICTURES ARE TO BE TAKEN IN THE CHURCH BEFORE OR AFTER THE CEREMONY.**
- 2) **Pictures may be taken DURING the ceremony in a discreet manner that does not clash with the sacred character of the occasion. No photographer is allowed in the sanctuary.**
- 3) **Photos may be taken outside of the church.**

**MUSIC POLICY**

The music for weddings at Our Lady of the Gulf is the direct responsibility of the Director of Music. Please direct ALL INQUIRIES REGARDING MUSIC TO THE MUSIC DIRECTOR'S OFFICE.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Date Granted: \_\_\_\_\_ Signature: \_\_\_\_\_

**NOTIFICATION TO CHURCH OF BAPTISM / PROFESSION OF FAITH**

**BRIDE**

Date: \_\_\_\_\_

In accord with the requirements of Canon Law (c.112 - 1), I am sending you the information listed below, for entry in you Register.

Name: \_\_\_\_\_

Baptized in Church of: \_\_\_\_\_

Church Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

On (Date): \_\_\_\_\_

**ENTERED INTO MARRIAGE WITH**

Name: \_\_\_\_\_

At the Church of: Our Lady of the Gulf Catholic Church

Address: 308 East 22nd Avenue

City: Gulf Shores State: AL Zip Code: 36542

Date of Marriage: \_\_\_\_\_

Priest Witness: \_\_\_\_\_

Please print name: \_\_\_\_\_

\_\_\_\_\_

(Please return this stub to Our Lady of the Gulf Catholic Church, 308 East 22<sup>nd</sup> Avenue, Gulf Shores, AL 36542).

I have received your notice and have entered in the Baptismal Register of the Church the Marriage of:

\_\_\_\_\_ to \_\_\_\_\_

at \_\_\_\_\_ Church, in \_\_\_\_\_

by \_\_\_\_\_

(Please print name and title)

Church: \_\_\_\_\_

Address: \_\_\_\_\_

**NOTIFICATION TO CHURCH OF BAPTISM/PROFESSION OF FAITH**

**GROOM**

Date: \_\_\_\_\_

In accord with the requirements of Canon Law (c.112 - 1), I am sending you the information listed below, for entry in you Register.

Name: \_\_\_\_\_

Baptized in Church of: \_\_\_\_\_

Church Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

On (Date): \_\_\_\_\_

**ENTERED INTO MARRIAGE WITH**

Name: \_\_\_\_\_

At the Church of: Our Lady of the Gulf Catholic Church

Address: 308 East 22nd Avenue

City: Gulf Shores State: AL 36542

Date of Marriage: \_\_\_\_\_

Priest Witness: \_\_\_\_\_

Please print name: \_\_\_\_\_

\_\_\_\_\_  
(Please return this stub to Our Lady of the Gulf Catholic Church, 308 East 22nd Avenue. Gulf Shores, AL 36542).

I have received your notice and have entered in the Baptismal Register of the Church the Marriage of:

\_\_\_\_\_ to \_\_\_\_\_

at \_\_\_\_\_ Church, in \_\_\_\_\_

by \_\_\_\_\_

(Please print name and title)

Church: \_\_\_\_\_

Address: \_\_\_\_\_